

The Rules and Constitution of Kineton Sports and Social Club

Kineton Sports and Social Club is a Community Amateur Sports Club (CASC)

1	<p><u>NAME</u></p> <p>The name of the Club is Kineton Sports and Social Club</p>
2	<p><u>OBJECTS</u></p> <p>The main purposes of the Club are to provide facilities for and to promote participation in the amateur sports of football, cricket, bowls, snooker, darts and other eligible sports as defined under the Community Amateur Sports Club (CASC) regulations, in Kineton and the surrounding area.</p> <p>The Club shall provide and maintain a club house, pavilions and sports grounds for such sports at the Sports Ground, Little Kineton, Warwickshire</p> <p>The Club will support in accordance with these Objects the establishment and ongoing operation of Sections for each sport. From time to time other Sections may be considered by the Committee practicable and desirable consisting of groups of its members wishing to participate in an eligible sport as defined under the Community Amateur Sports Club (CASC) regulations.</p> <p>The Club in pursuit of its Objects may:</p> <ul style="list-style-type: none">● Sell and supply food, drink and related sports clothing and equipment to members, visitors and guests.● Provide sporting and related social facilities, coaching, courses, insurance cover, medical treatment and all other ordinary benefits of a Community Amateur Sports Club as provided in the CASC regulations.● Employ members (though not for playing) and remunerate them for providing goods and services on fair terms set by the Committee without the person concerned being present.● Pay for reasonable hospitality for visiting teams and guests.● Indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the club (but only to the extent of its assets).
3	<p><u>ADMISSION OF MEMBERS</u></p> <p>Full membership of the Club shall be open to anyone interested in the sports on application, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs, except as a necessary consequence of the requirements of the sport. The Club may have different classes of membership and subscription on a non-discriminatory and fair basis and these will be outlined in an operating schedule. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating. The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the members.</p>

	Affiliate Membership shall be automatically inferred on those members of other clubs with whom the Club has affiliated.
4	<p><u>MANAGEMENT</u></p> <p>A president shall be elected annually at the Annual General Meeting (“AGM”). The Management of the Club (except as otherwise provided by the rules) shall be entrusted to a Committee consisting of the Chairman, Honorary Vice Chairman, Honorary Secretary, Honorary Treasurer, one representative from each of the Football, Cricket and Bowls Sections and at least three other members of the Club one of whom will represent other sporting sections, elected annually at the AGM. A notice of Club Officers’ and Committee Members’ nominations and all returns submitted to the Secretary fourteen (14) days prior to the AGM. Nominees for Club Officers must have served on the Committee during the previous year, however the Committee may co-opt a member to Club Officer role should no suitable nominee be found from the Committee. The Committee shall meet at least once a month and at such times the Committee shall determine and at all meetings of the Committee six committee members shall form a quorum.</p> <p>All decisions shall be by simple majority of those voting. The Chair of the meeting shall have a casting vote.</p> <p>To ensure the Committee is properly able to represent the membership and operate effectively, elected members will be expected to attend meetings as notified by the Secretary. If a Committee Member is unable to attend a meeting then they should send their apologies via the Secretary. Committee members who fail to attend meetings on a regular basis or are absent for more than three successive meetings without offering sufficient cause will be required to relinquish their office.</p>
5	<p><u>CASUAL VACANCIES</u></p> <p>The committee shall have power at their discretion from time to time to fulfil any casual vacancies among the Officers and members of the Committee and any Officers and members so appointed shall hold office only until the next Annual General Meeting but shall be eligible for re-election.</p>
6	<p><u>SUBSCRIPTION</u></p> <p>Every member shall pay an annual subscription of an amount which shall be determined from time to time by the Committee and shall be due on the first day of April in each year.</p>
7	<p><u>COMMISSION</u></p> <p>No person shall at any time be entitled to receive at the expense of the Club or of any members thereof any commission percentage or similar payment on or with reference to purchases of intoxicating liquor by the Club; nor shall any person directly or indirectly derive pecuniary benefit from the supply of intoxicating liquor by or on behalf of the Club to members or guests apart from any benefit accruing to the Club as a whole and part also from the benefit which a person derives indirectly by reason of the supply giving rise or contributing to a general gain from the carrying on of the Club.</p>
8	<p><u>SUB-COMMITTEES</u></p> <p>The purchase by the Club and the supply of intoxicating liquor shall be in the absolute discretion of a sub-committee of not less than three (3) members being members of the Committee appointed by the Committee for that purpose. In the event of any member for any reason ceasing to be a member of the Committee, they shall automatically cease to be a member of the sub-committee and another</p>

	<p>member of the Committee shall be appointed in their place. Such sub-committee shall in no way be restricted in freedom of purchase.</p> <p>The Committee may from time to time appoint from among their numbers such other sub-committee as they may deem necessary or expedient and may depute or refer to them such of the powers and duties of the Committee as the Committee determines. In the event of any member for any reason ceasing to be a member of the Committee, they shall automatically cease to be a member of the sub-committee and another member of the Committee shall be appointed in their place. Such sub-committee shall periodically report their proceedings to the Committee and shall conduct their business in accordance with the directions of the Committee.</p>
9	<p><u>APPLICATION OF PROFIT</u></p> <p>The Income and Property of the Club shall be applied solely towards promoting the Club's Objects as set forth in these rules. All surplus income or profits are to be reinvested in the Club. No surpluses or assets will be distributed to members or third parties.</p>
10	<p><u>ACCOUNTS</u></p> <p>Full accounts of the financial affairs of the Club duly audited by the auditors hereinafter mentioned shall be delivered to every member with the notice convening the Annual General Meeting.</p>
11	<p><u>SUBSCRIPTION IN ARREARS</u></p> <p>If any Member shall fail to pay their subscription within four (4) weeks after it has become due the Honorary Secretary shall send them a notice in writing or by electronic mail to their address as recorded in the books of the Club calling upon them to pay the same within four (4) days. If they shall fail to pay their subscription the Committee shall be entitled to terminate their membership without further notice.</p>
12	<p><u>GENERAL MEETINGS</u></p> <p>An Annual General Meeting (AGM) of the Club shall be held in the Month of May each year and fifteen months shall not elapse without a General Meeting. At the Annual General Meeting the following business shall be conducted:</p> <p>The presentation and (if accepted) the passing of the Accounts for the previous financial year ended on the 31st day of march prior to the Meeting which the accounts shall first have been audited by the Club Auditor.</p> <p>The election of Officers and Committee.</p> <p>The election of an Auditor.</p> <p>Such other business as the Chairman shall in his or her absolute discretion allow.</p>
13	<p><u>EXTRAORDINARY MEETINGS</u></p> <p>An Extraordinary General Meeting may be convened by the Committee at any time and shall be convened within twenty-one (21) days on the requisition of the lesser of one fifth of the members of the Club for the time being or twenty (20) members. Such requisition shall state the purpose for which such meeting is required.</p>

14	<p><u>NOTICE OF MEETINGS</u></p> <p>The Honorary Secretary shall at least twenty-eight (28) days before any AGM send to every member at their address recorded in the Club's books or by electronic mail a notice of the meeting stating the time when and the place where it will be held and the business to be conducted.</p>
15	<p><u>BUSINESS AT A GENERAL MEETING</u></p> <p>The business at a General Meeting shall be limited to that provided by these Rules and those further matters set out in the notice convening the meeting. The quorum at any General Meeting shall be twenty-five (25) persons.</p>
16	<p><u>VOTES</u></p> <p>At all meetings of the Club each full member over the age eighteen (18) years shall have one vote.</p>
17	<p><u>CHAIRMAN</u></p> <p>The Chairman of the Club shall preside at all meetings of the Club but if he or she shall not be present within fifteen (15) minutes after the time appointed for the meeting or has signified their inability to be present at the meeting, the members present shall choose one of their members to be Chairman of the Meeting.</p>
18	<p><u>TRUSTEES</u></p> <p>There shall be not more than four Trustees of the Club who shall be appointed from time to time as necessary by the Committee of the Club from among Full Members over the age of 18 who are willing to be so appointed.</p> <p>A Trustee shall hold office for life, or until he or she shall resign by notice in writing given to the Committee or until a resolution removing him or her from office shall be passed at a meeting of the Committee by a majority comprising two-thirds of the members present and entitled to vote.</p> <p>All the property of the Club, including land and investments, shall be held by the Trustees for the time being, in their own names so far as it is necessary and practicable, on trust for the use and benefit of the Club. In the event of the death, resignation, or removal from office of a Trustee, the Committee shall nominate a new Trustee in his or her place, and shall as soon as possible thereafter take all lawful and practicable steps to procure the vesting of all Club property into the names of the Trustees as constituted after such nomination. For the purpose of giving effect to any such nomination, the Chairman for the time being is hereby nominated as the person to appoint new Trustees of the Club within the meaning of Section 36 of the Trustee Act 1925 and he shall by Deed duly appoint the person or persons so nominated by the Committee.</p> <p>The Trustees shall in all respects act, in regard to any property of the Club held by them, in accordance with the directions of the Committee and shall have power to sell, lease, mortgage or pledge any Club property so held for the purpose of raising or borrowing money for the benefit of the Club in compliance with the Committee's directions (which shall be duly recorded in the Minutes of the proceedings of the Committee) but no purchaser, lessee or mortgagee shall be concerned to enquire whether any such direction has been given.</p> <p>In pursuance of the authority vested in the Trustees by the members of the Club, the Trustees shall be indemnified by the members of the Club out of the assets of the Club from and against any liability, costs, expenses or payments whatsoever which may be properly incurred or made by them or any one of them in the exercise of their duties or relation to any property of the Club vested in</p>

	<p>them, or in relation to any legal proceedings, or which otherwise relate directly or indirectly to the performance of the functions of a Trustee of the Club.</p> <p>Should the assets of the Club be insufficient to satisfy such liability, costs, expenses or payments the Trustees shall be entitled to a personal indemnity from the individual members of the Club. The limit of any individual member's indemnity in this respect shall be a sum equal to one year's subscription at the then current rate of that category of membership unless the Trustees have been authorised to exceed such limit by a General Meeting of the Club.</p>
19	<p><u>GUESTS</u></p> <p>Any Member shall be entitled to introduce a reasonable number of guests to the Club provided that no person whose application for membership has been declined or who has been expelled from the Club shall be introduced as a guest. The member introducing a guest shall enter the name and address of the guest together with their own name in a book which shall be kept at the Club House.</p>
20	<p><u>OPENING OF CLUB HOUSE</u></p> <p>The Club shall be open to Members on such days and between such hours as the Committee shall from time to time determine.</p>
21	<p><u>PERMITTED HOURS</u></p> <p>The permitted hours for the supply of intoxicating liquor are detailed within the Club Premises Certificate. The actual hours that the club will be open to sell intoxicating liquor are decided by the Committee, displayed within the Club and are within the limits set by the Club Premises Certificate. When purchasing intoxicating liquor Members may be required to present their membership cards.</p>
22	<p><u>HIRE OF CLUB'S PREMISES/FACILITIES</u></p> <p>By the approval of the Committee the Club's facilities may only be hired out to a Member. To satisfy the requirements of a Member's event all the people attending should be known to the Member holding the event and must be signed in by the Member as their guests, a list of invited persons must be provided to the Club in advance. Any commission, percentage or other payments in respect of the hire of the Clubs premises or facilities or the supply of intoxicating liquor shall accrue to the Club as a whole.</p>
23	<p><u>EVENTS OPEN TO THE GENERAL PUBLIC</u></p> <p>Where the Club holds an event that is open to the general public and where alcohol is on sale then the Club will run such events either using a Temporary Events Notice (up to 499 in attendance) or a Premises licence (up to 5000 in attendance), whichever is more appropriate.</p>
24	<p><u>BYE-LAWS</u></p> <p>The Committee may from time to time make, vary and revoke bye-laws not inconsistent with these Rules for the regulation of the internal affairs of the Club and the conduct of its members. All bye-laws shall, until revoked by the Committee, be binding to all members.</p>
25	<p><u>MODIFICATION OF RULES</u></p> <p>No alteration or addition to the Rules shall be made except by a resolution carried by a majority of at least two-thirds of the members present at a General Meeting the notice of which shall have</p>

	<p>contained particulars of the proposed alteration or addition. The Honorary Secretary shall as soon as possible in any case within twenty-eight (28) days of the making of such alteration or addition to these Rules given written notice of such alteration or addition to the Chief Officer of the police and to the Clerk of the Local Authority of the District in which the Club is situated.</p>
26	<p><u>DISSOLUTION</u></p> <p>Upon dissolution of the club any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sports' governing bodies for use by them in related community sports.</p>
27	<p><u>SAFEGUARDING</u></p> <p>The Committee shall appoint a Club Welfare Officer to ensure compliance with safeguarding legislation and the applicable policies of the governing bodies of sports played at the Club.</p> <p>The Club Welfare Officer shall report to relevant Committee meetings and the reports, together with any action taken, must be minuted.</p>
28	<p><u>SECTIONS OF THE CLUB</u></p> <p>Sections of the Club may establish their own Bye-laws pertaining to the management and financing of the sport.</p> <p>The Committee shall approve all such Bye-laws before they come into effect. All such Bye-laws shall be void and of no effect in so far as they are inconsistent either directly or indirectly with these Rules or make such provision as would directly or indirectly restrict or frustrate the operation of same whether approved as aforesaid or not.</p> <p>The Bye-laws of each Section of the Club shall in all important particulars (e.g. membership, officers, meetings, procedures, resignations and removals, etc.) be similar so as to make the general administration of the Club and its various Sections in all respects as uniform as possible.</p> <p>The Committee shall have power to allocate such sums of money out of the Club funds to any Section of the Club as they shall in their discretion think fit. The Honorary Treasurer of each Section of the Club shall render account to and prepare such statements of account as may be required by the Committee from time to time and in particular at the end of each financial year for audit purposes.</p> <p>Each section of the Club shall have the following officers:</p> <ul style="list-style-type: none"> (i) Chairman (ii) Honorary Secretary (iii) Honorary Treasurer (iv) Such other officers (if any) as may be designated by the Bye-laws governing the relevant Section of the Club. <p>Such officers shall have the powers duties and responsibilities given to them by the Bye-laws governing the relevant Section of the Club and by these Rules</p>