

KINETON SPORTS AND SOCIAL CLUB

Honorary Secretary Mel Codd, Cornerways, Norton Grange Little Kineton, Warwick CV35 0DP
Tel 01926 640121

Minutes of Committee Meeting held on June 04th, 2014

Present: Alan Hill (Chairman), Clive Rickman (Music Festival), Mel Codd (Secretary and Football), David Skelding (Treasurer), Barry Shipton (Bowls), Roy Harris (Minutes and Membership), Brian Weston (Cricket), Debbie Johnson (Social), Huw Rees (Social), Chas Hilditch (Social)

Apologies: Kevin Flowers (Steward)

Alan Hill opened the meeting by welcoming the new Committee members and commiserated with those who had been re-elected. A larger and stronger Committee should give us the extra resources we need to move forward a number of initiatives.

Minutes of Previous Minutes: There were no amendments to previous minutes, the minutes were proposed as a true record by David and seconded by Barry

Treasurers Report: Bar Sales for period April 14 – May 14 very good (£6000 up on April) but it was a 5 week month and we had the income from the Caravan Club, income from the same period in 2013 was £1000 higher. Revenue boosted by fees paid by caravan club and membership renewals. Wages remain higher because Kevin is covering more hours since Meg left and we used more bar staff to cover the caravan weekend. We paid nearly £900 in license and insurance fees. Current account £2,900, Savings £6500, Feed in Tariff (FIT) £4600.

Key messages were day to day revenue across the bar is too low, we rely on 'events' to keep us solvent and we must continue to focus on driving down expenditure.

Acceptance of the Treasurers report was proposed by Clive and Seconded by Huw

Discussion on Revenue and Expenditure: Alan reminded the meeting that this item was a carryover from the time when we had a Income Generating Sub Group. We needed to focus on ways of raising revenue by promoting entertainment and events and planning ahead. The diary is 'filling up' and sections are starting to drive ideas forwards but we need to do more and entertainment should be a focus area. **Alan** will review where we are with the subgroup and will report back at the next meeting with proposals to take it forwards. **Action Alan 08/07**

Matters Arising From Previous Minutes

Facilities Contract: Amanda is modifying an existing contract; Amanda and Mel will finalise and give to Committee for approval. **Action Amanda 08/07**

Development Fund Raising: Consultation period now over, Sub Group plan to meet on June 26th to review feedback, they will then report back to the main Committee at the next meeting and then to the Membership in July. **Action Ruth July**

ECB application unsuccessful (fund oversubscribed) but we were encouraged to re- apply next year. Order has been place for the new heating system and work should progress in 4-5 weeks. **Action Roy**

Kineton Music Festival: Plans well advanced but we still need more volunteers to assist on the day and to provide cakes, scones and old furniture for the Coffee Lounge. Positive responses from Bowls and Cricket, Clive asked that they channel their feedback/names etc. via Huw (Staffing) and Rachel (Food). Request to the Treasurer that we significantly increase the amount available for floats. Meeting with Purity on 04/06 to finalise bar orders. **Action All (to promote and feedback) 21/06**

Club Maintenance: Graham has updated the maintenance list and intends having a member's maintenance day in June. **Action Graham C/F**

Vending Machines : Roy and Alan have made some progress with identifying hot drinks vending machines and will report back at the next meeting. **Action: Roy and Alan 08/07**

Classic Car and Motorbike Rallies: Next meeting 06/06, Brian will speak with the members of the Cricket section and ask that they manage the flow of cars and parking when parents arrive to collect their children. **Action Brian 06/06**

Hall Improvements: Ongoing, screen wiring tidied up, we have two offers of towers. **Action Roy**

Trustees: Alan has the names of two members who may be able to advise on the position and requirement of Trustees within the Club Constitution. **Action Alan 08/07**

Caravans - Rules and Regulations: Roy to contact SDC licensing to see if we need to take any specific actions re caravan clubs. **Action Roy 08/07**

Photographs of Committee: Still considered a requirement that photographs of the Committee are placed on a board in reception, James to take coordinate. **Action James C/F**

E Cigarettes: Meeting agreed unanimously that E Cigarettes would not be allowed indoors and users would be required to use the smoking shelter. Mel to put up posters. **Action Mel 08/07**

Football World Cup Events and Promotions: Lots of events planned and publicised. Meeting reviewed advice forwarded by Andrew Cartledge and agreed to proceed with plans for reduced prices on Eagle and Carlsberg, these would only be available to members showing current membership cards and would not be publicised outside of the Club.

Staff Training and Risk Assessment Our Insurance Policy stresses the need to have documented Staff Training and Risk Assessment documentation in place. Mel has produced the documentation and awaits feedback. **Action Mel**

Hall Booking: Need to review about how we manage Hall Bookings and control payments . **Action Mel/Amanda**

Bowls Green: Work needs to be done on boards, paving and sprinkler leaks around the green, this is infrastructure work and will be funded by the main club. Mel to produce laminated signs warning people of trip hazard dangers. Mel clarified the insurance position – our insurance will not cover a sports person who injures themselves while actually playing (dropping a wood on their foot, slipping on wet grass, hit on the head by a cricket ball etc.) but would cover them if they tripped over a raised paving stone etc.). Bowls section to identify work to be carried out. **Action Mel, Barry C/F**

125CI Wine: Resolved, drop item.

Correspondence: None

New Memberships: Mark Welsh, Richard Cartledge, Maggie Godfrey, Steve and Clare Breton, Alan and Liz Scorer, Robbie Moore and Jackie Hatton, Adrian Bunn, Nickie Cooper, Chris Barnes, Shive Kumar, Sharon Robson. Proposed by David, Seconded by Debbie

Current membership – Status (04/06)

430 Social and Sport, 65 Associate, 66 Juniors, 10 Life (total - 571). Not rejoined 236

Bookings: None

Stewards Items: None, Kevin cannot attend, no bar cover.

AOB

Feedback from AGM: Only one item. Andrew Cartledge asked whether it was acceptable for Bar Staff to challenge people who were non-members. Meeting agreed that we would not expect junior or part time Bar Staff to challenge. Kevin, Committee(and Andrew) currently take this responsibility. Updated lists of Members and Not Rejoined are held behind the bar and we are currently working our way through the Not Rejoined list and whittling it down (**Roy** will be either writing to or E Mailing them shortly). Request that the various football section representatives start chasing up their section members and get them to renew. **Action Roy, James, Grahame, Alan Neal**

Car Park Lighting: Option to replace existing with recycled uplighters taken from hall and attached to outside of building.

Rear Field Training Lights: Need to be repaired before KMF2014. **Action Graham 21/06**

Summer House: Reminder from Clive that the Summer House is still up for auction and a request that we all promote the auction. **Action All 21/06**

Cricket Pavilion: KMF2014 need to use the Cricket Pavilion. **Brian** to confirm availability and ask Cricket section to remove/make secure kit and equipment. **Action Brian 21/06**

Dates for next year: Bowls Section requested dates for next year's AGM (May 20th) and next year's Kineton Music Festival (June 20th), Barry to feedback. **Action Barry**

Meeting Closed at 21:35hrs, Next Meeting Tuesday July 8th at 20:00 hrs.