

KINETON SPORTS AND SOCIAL CLUB

Honorary Secretary Mel Codd, Cornerways, Norton Grange Little Kineton, Warwick CV35 0DP
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Minutes of Committee Meeting held on July 09th, 2014

Present: Alan Hill (Chairman), Clive Rickman (Music Festival), Mel Codd (Secretary and Football), David Skelding (Treasurer), Roy Harris (Minutes and Membership), Brian Weston (Cricket), Debbie Johnson (Social), Huw Rees (Social), Chas Hilditch (Social), Amanda Chambers (Social)

Apologies: Kevin Flowers (Steward), Barry Shipton (Bowls), Graham Steer (Junior Football)

Minutes of Previous Minutes: There were no amendments to previous minutes, the minutes were proposed as a true record by Clive and seconded by Chas.

Treasurers Report: David presented a comparison of the first three months of the 2013 financial year with the first three months of 2014 but stressed that the returns for KMF2014 were included in 2014 but KMF2013 took place later so were not included in the 2013 figures. **Income** (2013 figures in brackets) £67,366 (£43,767), Memberships £6800 (£5200), Games M/C £3020 (£2633); donations £23,469 (£914) – the figure includes returns from KMF2014 and section expenses where VAT can be recovered. **Expenditure** - brewery purchases £12,636 (£13,382) were down but reflect that Bar takings £33,726 (£34047) had also declined, Sports and Section £4093 (£533), Stewards wages were up because Kevin was covering more hours. Cash flow showed a surplus of £14,660 (£104 loss) but we still had to finalise KMF2014 figures. Key messages were we now needed the income from 'events' (Caravan Clubs, Car Rallies, KMF, Section Home Fixtures) to balance the loss of income over the bar as social drinking has declined.

Acceptance of the Treasurers report was proposed by Roy and Seconded by Brian

Discussion on Revenue and Expenditure: Alan summarised the current situation, bar sales continue to decline and this was most noticeable on Saturdays and weekday evenings, wages remain high, we thrive because of 'events', social drinking everywhere is in decline. On the positive side we remain financially sound, bookings are up on last year but we need a plan to encourage members to use the Club, a Folk Club night seems a good suggestion. Key points raised in the following discussions were – Bar looks 'tired' (Ceiling, paintwork, bar, lighting all need attention), members have issues with why we focused on checking memberships at the World Cup matches (because of free food and lower prices) but do not apply same rules for Car rallies (good income generator on a quiet midweek evening). Alan, Debbie, Amanda and Huw agreed to form a sub-committee to focus on ways of bringing members into the club. **Action Alan, Huw, Amanda, Debbie.**

Matters Arising From Previous Minutes

Facilities Contract: Amanda is modifying an existing contract; Amanda and Mel will finalise and give to Committee for approval. **Action Amanda**

Development Fund Raising: Huw reported that the sub-group had reviewed the feedback from the consultation phase. Cricket did not believe that the proposed extension at the snooker room end of the building met their requirements, further discussions suggest that a shared standalone pavilion sited where the cricket nets are could be an option and a proposal will be developed and put to the two sections for consultation. Almost no feedback on proposals to modify the bar/toilets and kitchen but a general acceptance that 'something needs to happen' and positive responses re a terraced seating area; limited feedback from Bowls. Football had fed in requirements and comments and had no major issues with what was proposed.

The sub-committee proposed the following :

1. Inform main committee of where we are with new idea for stand-alone building and moving forward with kitchen / decking etc .
2. Approach cricket and football to gain formal support for revised proposal
3. Obtain costs from Wellan and further info from Passmores / other companies offering similar options
4. Identify sources of grant funding for all stages of build
5. Hold consultation meeting with all sections to propose 3 stage build with indicative costs :
 - kitchens and front decking area,
 - stand-alone football / cricket,
 - bowls
6. Request agreement from all sections to proceed with drawings and planning permission
7. Commission Wellan services to planning permission stage

The Committee agreed with the proposal and gave permission to proceed.

Work to install air to air heating and air conditioning in top bar has begun and should be completed by Friday July 11th.

Kineton Music Festival: Very successful, great weather, excellent publicity for KSSC and KMF, estimated attendance 1400, donations to charities £6500 (plus what they themselves took on the day), profit for KSSC £7500, cafe/lounge very popular, video on U Tube. Some lessons learned (headline act, need weather protection etc), KMF2015 will be even better. **Alan and Mel** to produce information/photos to be placed in reception to publicise the success. The Committee formally expressed its thanks to the KMF Group and all those who volunteered to make the day such a success and to Clive for his role as Chairman of KMF2014. **Action Alan and Mel**

Club Maintenance: Ongoing, we need a process to prioritise and take forward the list of items that Graham has identified. **Action ALL (next meeting)**

Vending Machines : In progress. **Action: Roy and Alan**

Hall Improvements: Agreed that we would put the KMF2104 backdrop on the back wall of the hall, add to maintenance list. **Action Graham**

Trustees: **Alan** has the name of someone who could advise on need for trustees and is following this up. **Action Alan**

Caravans - Rules and Regulations: No response yet from SDC but based on previous feedback there should not be an issue. There was a general discussion on how we improve the way we manage caravans and camping but no actions proposed. Drop item

Photographs of Committee: In progress.. **Action James C/F**

E Cigarettes: Meeting agreed unanimously that E Cigarettes would not be allowed indoors and users would be required to use the smoking shelter. **Mel** to put up posters. **Action Mel**

Football World Cup Events and Promotions: Well supported (thank you to membership), shame about the early exit.

Staff Training and Risk Assessment Our Insurance Policy stresses the need to have documented Staff Training and Risk Assessment documentation in place. Mel has produced the documentation and awaits feedback. **Action Mel**

Hall Booking: Need to review about how we manage Hall Bookings and control payments . **Action Mel/Amanda**

Bowls Green Maintenance: Awaiting feedback from Bowls. **Action Barry C/F**

Rear Field Training Lights: Need a status report. **Action Graham**

Summer House: Auctioned successfully.

Correspondence: None

New Memberships: James Barrell, Adrian Millard, Gayan Sirimanne, Mark Clement, Toby Thomas, Simon Maris and Sefton Steggalls, Rupert and Jane Mander, Charlotte Ricks, Lois and Andy Browne. Proposed by Huw, Seconded by Chas

Bookings: L. Clark 30/08, Brian to confirm availability of Cricket pavilion for use by overnight campers **Action Brian**; Interdance want to use hall for a charity event, Amanda to discuss dates **Action Amanda**; 50th Birthday in September have requested Bar extension to 01:00, Amanda to discuss a 00:30 finish **Action Amanda**; Louis and Andy Brown 40th birthday November 8th approved but need to confirm times for hall hire **Action Amanda**.

Stewards Items: None.

AOB:

Family Fun Day: Agreed it was a good idea and will give something back to members, 'Entertainments' Sub Group to take forwards **Action Alan, Debbie, Huw and Amanda**

Resources: Clive reported that KMF had identified a number of items that the Club should have in stock to support 'events' (Tow Bar, bigger trailer, strip lighting, weather protection, shortwave radios, storage facilities). Clive to assess costs and identify storage options. **Action Clive.**

Duke of Edinburgh Award: Inquiry about hiring hall and use of back field to Group training youngsters for their Duke of Edinburgh awards. Chas to get more information about the requirement and whether there would be extra cleaning costs. **Action Chas**

Meeting Closed at 22:00hrs, Next Meeting Tuesday August 5th at 20:00 hrs.