

KINETON SPORTS AND SOCIAL CLUB

Honorary Secretary Mel Codd, Cornerways, Norton Grange Little Kineton, Warwick CV35 0DP
Tel 01926 640121

Minutes of Committee Meeting held on November 5th, 2014

Present : Alan Hill (Chairman) , Dave Skelding (Treasurer), Mel Codd (Secretary and Football), Chas Hilditch (Social), Roy Harris (Minutes and Membership), Hugh Rees (New Build and Social), James Townsend (Senior Football)

Apologies: Clive Rickman (Veterans Football, Music Festival), Graham Steer (Junior Football), Brian Weston (Cricket), Debbie Johnson (Social), Mark Neville (Bowls).

Debbie has decided to stand down from the Main Committee (very wise) and concentrate on giving support to the Club by remaining on the Entertainments Sub Committee, and with Steve running the Skittles League and Folk Club. Our thanks to Debbie for her support.

The meeting was chaired by Alan Hill.

Minutes of Previous Minutes: There were no amendments to previous minutes, the minutes were proposed as a true record by Huw and seconded by Chas.

Treasurers Report: Income over the bar continues to decline, the boost from Sealed Knot and a five week accounting month still showed a decrease of £1000 compared to the previous period in 2013 which was a 4 week accounting month. Overall income is comparable to 2013 thanks to the £5000 New Homes grant, wages remain our largest outgoing. Our current account has £5000, our deposit account £7000. Dave has produced month on month charts, a calendar of regular outgoings and the Stock take report showed that over recent months our profitability on bar sales has risen nearly 4% to nearly 54%. Discussion on wages, minimum wage, gross or net payments, hours worked, **Alan, Mel, Dave and Huw** to take offline and report back to Committee. Acceptance of the Treasurer's report was proposed by Debbie and Seconded by Barry. **Action Alan, Dave, Mel and Huw**

Revenue Generation:

Sealed Knot was again a successful revenue generator and even though numbers of attendees had decreased our overall income was on a par to 2013. Once we have all our expenditure itemised we will be able to give an overall profitability figure. Bowls have not specified what percentage of their BBQ and Breakfast profits they will donate to the Club but they did have a large amount of burgers, sausages and rolls left over that they may be donating to the Club to sell on for profit, **Bowls** to clarify. **Action Mark**

Hall Booking Form and Booking Arrangements: Some points need clarification, **Alan** to discuss with Amanda and **Amanda** will document the procedure. **Action Alan and Amanda**

Christmas and New Year plans almost complete. Christmas Eve will be Karaoke (Alan Neal), Christmas Hat (Amanda) and Cracker Draw (Roy); Christmas Day as last year; Boxing Day ATT Competitions (Dave Chambers, Eddie Johnson and Bertie Bassett); New Year's Eve Pavilion. Agreed we would cancel the New Year's Eve Winner Takes All Draw, New Staff need space and time to get used to existing lottery based draws and we will miss ATT chivvying people to buy numbers.

Planned Entertainment includes Films (Roy), Quiz Nights (Huw), Acoustic /Folk/Blues Evenings (Debbie and Steve), Halloween Party(Amanda), Children Christmas Party (Amanda), Adult Christmas Party (Amanda), Group – Not Taken (Huw) and a Race Night (Bowls). Events to be publicised via What's On E Mail (Roy), Website (Huw, Chas and Organisers), Posters (Mel and Organisers), Outlook (Mel). **Imperative** that all sections publicise these events to their members and get them to attend and support. **Action Committee Members and Section Representatives**

KMF2015 plans in progress date set for **June 20th 2015**. Can **Brian** (Cricket) and **Mark** (Bowls) inform their section of the date to see if they can plan a free day on June 20th so their members can assist and support the Festival. **Action Brian and Mark**

Matters Arising From Previous Minutes

Facilities Contract: **Amanda** is modifying an existing contract; **Amanda** will finalise and give to Committee for approval. **Action AC**

New Build: Progress to Date

Long list of requirements, these have been grouped into separate projects and will be progressed individually:

Tony Loughton drawing up plans for new Football Changing rooms, storage, toilets at the Bowls end of the building and these will then be costed. Sport England and the Football Foundation are the likely sources of funding with Biffa, Veola and Bowls England as other possible targets.

Looking for a preferred solution to revamp/modernise the existing toilets and to include a disabled and baby changing facility, as this will likely have an impact on Reception then redecoration and carpeting of reception will be included. Possible this could be fitted in with the Football changing room funding but we are looking for other sources.

Top Bar refurbishment (new windows, furniture, upgraded ceiling and lights, modernised bar area, new larger oven). We have identified an experienced bar designer who is willing to advise. Awards for All may be a source of funds for this project.

Graham has produced a number of options for new lighting for the football training field and car park, we need to agree and cost a DIY solution and get a comparable quote from another company. A possible source of funding has been identified.

We have a list of items we need to purchase to replace or upgrade equipment (ladders, rollers, toppers, vacuum cleaner, audio microphone), we will prioritise and purchase from Club funds.

There is a list of general maintenance work that needs to be carried out. We will prioritise, address each item and finance ourselves but using volunteers from the sections and membership where available.

Action New Build Team, Graham, Membership and Sections

Roy and **Huw** are looking at improving signage to direct people to the Club and getting our own Postcode. **Action Huw and Roy**

Vending machine Two possibilities identified, C/F **Action Alan and Roy**

Trustees C/F **Action Alan**

Photos Send photos (j pegs) plus role on Committee and main responsibilities to James **Action ALL**

Staff training and risk assessments: **Mel** has produced a contacts list and instructions for Staff as to how to handle difficult situations and he will arrange training for new staff. **ACTION Mel**

Club Website: Positive feedback, **Chas** to contact sections to request they take ownership for their entries and keep them updated and he will look at ways to promote and increase hits. **ACTION Chas**

Club internet access: **Chas** to upgrade our WiFi hardware to improve access and we will then advertise that we have it and it is free. **ACTION Chas**

Bowls watering system: Andrew Cartledge has stopped the leak and watering system is working.

Music Festival/Club resource requirements: Items which will be used regularly during the year for Club events could be acquired. Meeting held to discuss, only a small number of items will be needed.

Letter: Mel and Alan have had a chat with Darren.

Bowls Green Maintenance: **Bowls** need to give details of any additional work required; Mark Neville is now the Bowls representative on the main committee. **Action Mark**

Snooker Room: **Roy** finding out the availability of 150 watt bulbs (used by existing lights **Action Roy**)

Correspondence: None

Memberships/Bookings: New Memberships applications from Paul and Clare Greenwood, Darren Whitehouse, Laurel Granville, Neil Jones, Michael Horton, Michael and Fiona Rolls, Ian Mair, Lloyd Wragg, Jack Gardner, Damon Lyne, Zachary Simmons. Proposed by Mel, Seconded by Dave.

Stewards Items: None

AOB

Football Membership: Despite repeated requests and reminders too many members of the Senior Football Team have yet to pay their Sports Membership, in 2013 we had 22 seniors, at present we have 12 plus one Junior Sports. Committee agreed that Mel would inform the Team Managers that

before the next home match they must **either** ensure that all players have renewed their membership **or** the section must complete the membership forms, pay the membership fee and then recover the money from the player. Failure to follow out these instructions is not acceptable; this policy would be rolled out across all sections of the Club. **Action Mel and Roy**

Purity and KMF: Purity Brewery provide KMF with a mobile Bar, between KMF2014 and KMF2015 we have committed to sell 21 Firkins of Purity Beer and they will then give us 3 free firkins. To date we have only purchased 8 (6 for the Sealed Knot). Committee agreed that between now and the New Year we would have a Purity product available on a Cask tap at all times (Mad Goose was preferred), Alan to inform Kevin. **Action Alan**

Live and Local: A Midlands organisation that helps bring professional, affordable, live entertainment to the community at a subsidised cost, we would have to use the Hall and charge for tickets. Committee agreed that we would look to trial their offerings in the New Year, Alan to progress. **Action Alan**

Entertainment: Alan keen to have a rolling program of entertainment running throughout the year. Mel will look to run a Pentathlon on December 13th, Roy will show a Family film (How to Train Your Dragon 2) between Christmas and New Year, Ceilidh and Celtic Night planned for March were put forward but no decision on Bucking Bronco !. **Action Entertainment Sub Committee, Alan, Roy and Mel.**

Facebook: Our Club Facebook is currently updated by James and Greg Molan but anyone with a Facebook Admin account could be given update authority.

Meeting Closed at 22.20

Next meeting 20:00 Monday December 1st.