

## KINETON SPORTS AND SOCIAL CLUB

**Honorary Secretary Mel Codd, Cornerways, Norton Grange Little Kineton, Warwick CV35 0DP, Tel 01926 640121**

### **Minutes of Committee Meeting held on April 08th 2015**

**Present** : Alan Hill (Chairman), Clive Rickman (KMF), Dave Skelding (Treasurer), Mark Neville (Bowls), Robert Townsend (President), James Townsend (Senior Football), Roy Harris (Membership and Minutes), Hugh Rees (New Build and Social), Chas Hilditch (Social)

**Apologies:** , Kevin Flowers (Steward), Mel Codd (Secretary), Brian Weston (Cricket), Debbie Johnson (Social), Amanda Chambers (Entertainment and Social)

**Minutes of Previous Minutes:** **Amanda** had requested some amendments be made to the previous minutes but as she was absent from the meeting these were not discussed and the minutes could not be approved, C/F Amanda's items for discussion at May meeting. **Action Amanda.**

**Treasurers Report:** Bar sales for the month are up on 2014 figures and about the same for same 2014 QTR. Earlier collection of memberships and decrease in purchases (Brewery purchases £2000 less in the last qtr.) have both aided cash flow but we were still £1600 in the red for the qtr., wages about the same. With £3700 in the Current account and £6000 in the Savings Account we have come through a difficult first quarter in good shape. Acceptance of the Treasurers report was proposed by Roy and Seconded by Mark.

**Focus Item- Sealed Knot:** Sealed Knot weekend generates a profit over £4000 plus the money Bowls make on food (Bowls will not be doing food this year). Meeting agreed that we should continue to invite the Sealed Knot but we need to address key points 1) We need to agree with the Sealed Knot about the format for the weekend (Standard re-enactment plus displays, Just Displays or a Sealed Knot end of season get together). 2) Based on the decision taken in 1) we need to discuss costs – Mark suggested that if the Sealed Knot wished to do a full reenactment then they advertise, charge and keep the display profits (and pay for gunpowder) 3) If Sealed Knot want an end of season party and pay normal club prices then we would expect some sort of contribution (pitch fee was suggested) 4) What food arrangements do we make?. 5) If Sealed Knot does not happen then how do we fill the £4000 gap in our income? **Mel** to meet with Sealed Knot representatives and report back. **Action Mel**

### **Review of Previous Minutes**

**Staff Responsibilities:** **Mel** has drafted copies of documents that summarise Staff responsibilities, general perception favorable, please review and feed comments back to Mel.

**Child Protection:** Football and Cricket who have Junior membership also have authorised and nominated individuals responsible for Child Protection. KSSC rules state that all children have to be accompanied by and remain under the control of a responsible adult.

**Event Publicity:** No response to Clive's suggestion that we gather names of people who would be prepared to spread the word to their friends about events taking place at the Club. Drop Item

**Resident Pianist/band** – A pianist wanted £300, too expensive, Debbie still looking. **Action Debbie**

**Younger Members on ESC Committee:** Amanda has a volunteer: Drop item

**Pub Pentathlon:** Taking place on April 11<sup>th</sup>. Mel needs help to run a Pentathlon for the Coventry Caravan Club over the W/E of May 22<sup>nd</sup>- May25<sup>th</sup>, names to Mel please. Alan has sent out an update on What's On in May, can we please keep the diary up to date. **Action All**

**Membership Survey:** Online survey now available, need to publicise and have a paper version available within the Club. **Action Graham and Amanda**

**Hall Booking Form and Booking Arrangements:** Done. Drop item.

**Grants - Progress to Date:** Goalposts purchased, we still have a grant request outstanding for £950 towards purchase. Application for Funding for Training lights was rejected, **Roy and Huw** are addressing the issues raised (Planning and Quotes). **Huw and Chas** will look to sell the Oil Tank and Oil Heater and the money raised will go towards funding Training and Car Park lights. Still gathering quotes for Top Bar work, I awaiting feedback on plans for disabled toilets and bar refurbishment.

**Hall :** Roof has been resealed, seems to be leak free (one possible problem area under investigation), ceiling to be tidied. Painting and chair cleaning to take place w/b 13/04. **Huw** has resolved damp issues (and hopefully the smell) at the end of the Skittle Alley and installed a movable floor that has created more storage space, Alan thanked Huw for an excellent piece of work. **Roy** to get a light for the Skittle alley and resolve issues raised at a March film by a Wheelchair User - tidy up emergency exit wheelchair access , lighting and signage, Skip ordered to remove rubbish and tidy up area at rear of hall. Room in skip to get rid of unwanted material from Committee storage area, volunteers needed). **Action Roy and Volunteers,**

**Signage and Postcode :** Cost of Tourist sign prohibitive, drop item until we have more spare cash. Postbox purchased and we should soon have our own Postcode. Drop items.

**Rugby World Cup :** Need to decide how we publicise to best advantage, also, are there other televised sports that we can promote (Robert can provide a sports diary) C/F for further discussion nearer the date. **Clive** to get an update from the Cycling section on their plans for the Summer, agreed we need better promotion of this section. **Action Clive**

**ESC group :** Have copied members on minutes and provided details of entertainment funding costs.

**Increasing signing in fee:** We already send letters to nonmembers who use the Club regularly, pass their names onto the membership secretary. Drop item

Repair Training Field Lights: Try and get new if this fails then repair.

**Cycling Club** – Not a KSSC membership issue and no feedback. Drop item.

**Spare Shutter Key :** Does one now exist ? **Action Alan**

**Correspondence:** None

**Memberships/Bookings:** No bookings. Following New Membership were proposed by Alan and Seconded by Roy : Ann Walker, John Slatter, Peter Bettridge, Nicholas Adams, Cheryl Gibbns, Hilda and Ricard Bacon, Rosemary Adams, Ian Roberts, Sharon Downes, Mary Johnson, Mark Charnock, Susan Roberts, Mike Hall.

**Stewards Items:** None

## **AOB**

**AGM and Nominations:** AGM set for May 21<sup>st</sup> at 20:00, **Mel** to advertise within Club, **Chas/Huw** via Website/Facebook/Twitter, **Roy** via E Mail. **Mel** to put Committee nomination forms behind bar. **Action : Mel, Roy, Huw and Chas.**

**Kitchen Management :** Lots of good ideas from **Sue Skelding** about Kitchen layout, management and Food Hygiene. **Sue and Debbie** have volunteered to work together to implement the ideas. Committee would like them to recommend the best way to manage the use of the Kitchen when in use. **Action Sue and Debbie**

**Table Umbrellas:** Request from an optimistic member that we provide umbrellas for the outside tables to provide protection from the Sun. **Alan** to approach our drinks suppliers to see if they will donate some. **Action Alan**

Meeting Closed at 21.57. **Next meeting 20:00 Monday, May 11th**