

KINETON SPORTS AND SOCIAL CLUB

Honorary Secretary Mel Codd, Cornerways, Norton Grange Little Kineton, Warwick CV35 ODP, Tel 01926 640121

Minutes of Committee Meeting held on August 3rd 2016.

Present: Alan Hill (Chairman), Mel Codd (Secretary), Dave Skelding (Treasurer), Brian Lloyd (Membership), Haydn Dunant (Cricket), Huw Rees (Social), **Graham Steer** (Football), Roy Harris (Social), Debbie Johnson (Social), Helen Baker (Social)

Apologies: Steve Cadd (Bowls)

Alan welcomed Helen to the Committee and thanked her for volunteering to participate.

Minutes of Previous Minutes: Accepted as a true record, Proposed Graham, Seconded Haydn

Treasurers Report: Figures for the month skewed while we wait for the reconciliation of KMF Purchase/Sales and Profit to be resolved. Bar sales, wages and purchases higher (KMF) and there were additional one off costs – benches/tables £1000, maintenance of mower £400, accountancy fee £850, air con contract £457, stocktaking £150, security contract (quarterly payment) £280. Cash flow negative £3184 and £4000 transferred from our savings account to keep our current account in the black, this imbalance will be rectified when cost of sales and income from KMF profit are received. Transfer of our Bank to Coop will take place on August 9th and the installation of a card m/c behind the bar will occur shortly after.

Current account £4,500, Savings £12,000, FIT £8,500

Acceptance of the accounts proposed by Graham and seconded by Huw

Review of Previous Minutes:

- Cricket items are covered by our Insurance, **Roy** to add mobile nets to the list. Query as to whether £140,000 is sufficient cover for our contents insurance, **Roy** to review and report back. **Clive** suggested an audit of Club resources and a log kept of where things are stored, meeting agreed that the first stage would be to clear existing storage areas, dump unwanted items, install shelving and then produce an audit process.
- Alan has implemented a regular reading of the water meter to detect leaks, **Graham** to investigate the installation of an in-line monitor that will alarm if usage increases beyond an expected level.
- Dave reported that Insurance to cover water leaks is not an option
- Key issue is the way the Club checks for non-members being served alcohol without first complying with Club rules for Guests. **Committee** to review and address once current membership renewal process is complete.
- Dog Walkers - **Alan** to put notice in the Outlook
- KSSC Golden Anniversary – **Mel** outlined progress and proposals for the day, we need the active involvement of Cricket and Football sections. Further meeting planned to finalise program.
- Toilet Plans – **Alan** making progress with getting quality plans drawn up and putting the work out to tender, **Huw** is close to getting fittings/fittings and colour schemes resolved. Current estimated cost is £30,000 but this will also include refurbishment of the foyer. When available detailed plans and proposals will be made available for the membership.
- Meeting agreed with Haydn's proposals for siting of the two memorial benches.
- Personality clashes within Bowls have been dealt with, Alan has discussed with the Bowls President.
- No further communication from SWIS FC on their request to use KSSC football pitch next season.
- The oil burner shed does not have any asbestos, **Graham** getting a report that confirms this.

Correspondence : Letter from Harold Porter reference an Annual Charity Buffet Luncheon organised by the Regent Club. Copy to be placed on noticeboard in Foyer.

New Memberships : The following New Memberships were accepted : Nichola Russell, Elliot Weaver, Adam Jordan, Jonathon Simpson, Denzil Roberts, Stuart Whittaker, Stuart Barker. Proposed Brian, Seconded Roy

Bookings : Two booking requests for the same day one in the afternoon, one in the evening, **Mel** to check if this is an issue. Question raised about the lack of information about a booking agreed for August Bank Holiday Saturday especially the lack of a information on numbers expected to attend, **Roy** will raise a Temporary Events Notice, cost of £21 to be passed to hirer. Meeting agreed to put up the marquee to provide overflow space but to leave it in situ for the September Car and Motorbike Rally, 50th Celebration and Sealed Knot, **Roy** to organise installation team.

Agenda Items:

- Mel reported that the Sealed Knot weekend planned for October will proceed. Usual format of Beer Festival, Bands, SK Event and KMF invited to organise food. We need to protect the snooker table and the proposal was to limit access to the area without blocking the fire escape, to protect the table and make it unavailable (need to discuss this with the Snooker section) and to ask Sealed Knot to monitor their members compliance. **Mel** to coordinate, **Roy** to raise a Temporary Event Notice.
- **ESC** to review and improve advertising for the entertainment planned for autumn.
- **Alan** has arranged a meeting with Amanda to discuss role of Bookings Manager for the Hall, **Huw** has reviewed the booking processes and is getting feedback to an amended version.
- Positive feedback from the recent Warwick vs Solihull representative match, **Haydn** requested that for future high profile games we make the Club's Bar and Toilet facilities available, this was agreed.

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- Long discussion on membership renewal arrangements applied to Football. Current agreement that allows their membership year to run from September to April is in conflict with the Club Constitution which states April to March and also special arrangements require compliance from the section and this has proven problematic. **Graham** agreed to get all members signed and in compliance by start of September and the section would pay the membership fees of those who do not comply. The review of the constitution which is currently in progress by **Brian and Roy** will make proposals as to whether variable dates for membership renewal is acceptable.
- **Huw** agreed to look at requirements for First Aid provision within the Club, the whereabouts of the Accident Book and a check on the contents of the first aid box. **Graham** believes we need a defibrillator but the cost of £1000 is high.

Meeting closed at 21:20, Next meeting 19:30 Monday September 5th.