

KINETON SPORTS AND SOCIAL CLUB

Honorary Secretary Mel Codd, Cornerways, Norton Grange Little Kineton, Warwick CV35 0DP,
Tel 01926 640121

Minutes of Committee Meeting held on January 9th, 2016.

Present: Alan Hill (Chairman), Clive Rickman (KMF), Mel Codd (Secretary), Dave Skelding (Treasurer), Roy Harris (Minutes), Helen Baker (Social and Bookings), Steve Cadd (Bowls), , Graham Steer (Football), Haydn Dunant (Cricket), Debbie Johnson (Social), Brian Lloyd (Membership).

Apologies: Huw Rees (Social)

Treasurers Report (Dave): Good December but bar takings 7% down on last year, income supplemented with good games m/c income, hall hire and donations. Wages stable and no major expenditure items. Meeting held with ADT to discuss Security system costs, we are on their top 'Gold' standard for alert monitoring but have requested they look to reduce the costs. Cash flow over the last qtr 2016 was a positive £9126.72. Current account £6700, Savings £16,500, FIT £9800 but we will have to pay a £2700 VAT bill in January. Acceptance of the Treasurer's report proposed by Brian, seconded by Roy.

Action Mel to write to organisers of the Children's Christmas Party and Boxing Day Events thanking them for all their hard work and to Robert for organising and running the Lottery Draws.

C/F Action Brian to produce a user friendly guide for the Bar Staff in use of the Card M/C.

Action Dave to produce a notice saying what is acceptable when presenting a credit or debit card to members of staff either for payment or cash withdrawal.

Focus Topic:

Minutes of Previous Minutes: Accepted as a true record, Proposed Haydn, Seconded Clive

Review Of previous Minutes:

- Mel has spoken to Kevin about how Staff create the right attitude when closing time approaches – drop item
- Mel will update the Opening and Closing time notice to members to reflect a 23:30 closing time on Fridays and Saturdays
- **Action Haydn** to propose and then implement how we get a quality paid for Coffee/Tea facility installed that members could use without Staff involvement. **C/F**
- **Action Roy** to check with Andrew Cartledge if a line water flow monitor has been installed. **C/F**
- **Action Brian and Roy** to review Constitution and recommend changes. Meeting raised concerns about how Sections relate financially and constitutionally to the Club; a Cricket Section member has volunteered to look at the wider implications of CASC and Alan raised questions about Trustees . **Action Roy** to put this as the Focus Topic for the next meeting.

- Awaiting quote from Bill Stiles for Caravan electric connection points but meeting queried the benefits of the cost of installation vs usage. **C/F Action Roy** to speak to Bill.
- Haydn has identified a course that will provide staff with training on how to deal with accidents. Cost will be £8 per head for the Course and Staff would also be paid their hourly rate for attending. Course schedule for End of February . **Action Haydn** to book the course.
- Committee agreed we should purchase a defibrillator, **Graham** is getting quotes and looking at options.
- **Action Mel** to ask Kevin what progress is being made to recruit more Staff to work behind the Bar.
- **Action Brian, Dave and Alan** to discuss feasibility of allowing membership fees to be paid by BACS.
- We had a Fire Audit - 3 findings and actions: Roy has asked Andrew to carry out fire alarm tests and Bill Stiles has resolved the problems with emergency lighting in the toilets and put a new emergency light above the main entrance but on the inside; **Action Graham** to get his contact to carry out a Risk assessment and suggest how we could do this ourselves on a regular basis.
- Committee agreed to Huw's proposal to upgrade the TV and Big screen systems (expensive version), **Action Huw** to make it happen, **Roy** to ask ACC to get a Sky HD box.

Correspondence: None

Stewards Items: None.

Memberships: New memberships for Roman Sipos and Jim Minnis were proposed by Roy and seconded by Alan.

A number of individuals have been identified who use the Club regularly but have not paid their 2016/2017 membership, **Action Brian** to write to them and put a 'not rejoined' list up behind the bar. Brian may amend the current Membership Forms. Committee agreed that there would be no increase in membership charges for 2017/2018.

Mel asked if all members of the current Football first team and Veterans were members. **Action Brian** to review.

Bookings : Norton Grange Residents Association have requested to book the Hall for a Monday meeting but this is a circuit training night, **Helen** will suggest to NGRA they switch to a Thursday. Circuit Training would like to switch to a Wednesday but Badminton occasionally use the Hall on this evening, **Action Roy** to ask Sue Skelding if Badminton will switch to a Monday.

Bookings agreed for R Bennett (Wedding 30/09), Andy Joy 11/02.

Mr Forsythe wrote thanking the Club for the way his Hall booking was managed and was very complimentary about the support he received from Huw, **well done Huw**.

Agenda Items:

- **Discussion on Entertainment.** Meeting agreed a minimum of one nights entertainment per month (this is in addition to Live and Local and Films) and would ask all sections to look at other entertainment options for bringing their members into the Club to socialise at weekends. **Action Alan, Debbie and Huw** to coordinate entertainment and look at a broad range of different variety acts . **Action All** if we see a good act then get one of their cards and pass to the Alan, Huw or Debbie.
- Quotes now in for Toilet refurbishment. **Action Alan, Huw and Graham** to review quotes and make recommendations to the Committee.
- Action **Mel, Huw and Roy** to sort out and advertise dates for 6 Nations matches, the Club will provide food, Mel to ask for volunteers.
- **Action Mel** to publicise dates for this year's Classic Car and Motorbike Rallies
- Meeting recorded their **thanks to Debbie and Flo** for sorting out Christmas decorations and to make sure the necessary arrangements are made earlier this year.
- Children must not be allowed to use the Hall unsupervised, **Action Mel** to put up notice to say the Hall must be kept locked when not in use.

- Next Meeting 19:30 Monday February 6th at 19:30