

KINETON SPORTS AND SOCIAL CLUB

Honorary Secretary Mel Codd, Cornerways, Norton Grange Little Kineton, Warwick CV35 0DP,
Tel 01926 640121

Minutes of Committee Meeting held on 08th August 2017.

Present: Derrick Stroud (President), Alan Hill (Chairman), Mel Codd (Secretary), Dave Skelding (Treasurer), Huw Rees (Social), Helen Baker (Social and Bookings), Steve Cadd (Bowls), Graham Steer (Football), Brian Lloyd (Membership), H. Dunant (Cricket), R. Harris (Social and Minutes), Debbie Johnson (Social)

Apologies: Clive Rickman

Acceptance of the minutes of the previous meeting was proposed by Debbie and Seconded by Graham

Treasurers Report (Dave)

Good progress in establishing separate accounts for CASC and Affiliate Sections, we now have a clear and logical accountancy split that covers income, expenditure and VAT and the transfer of costs between the two sections. Further 'tweaking' will be required but we are confident that what we have established is a legal framework. The Treasurer will continue to provide a composite report at monthly meetings.

Brian proposed a vote of thanks to the Treasurer for all his hard work and the progress he has made in setting up the separate CASC/Affiliate accounts, this was accepted unanimously.

We have paid our first 'split' VAT payment. £1500 was taken from the FIT account to pay the interest owed to those who had lent KSSC money to fund the solar array installation, two 'lenders' had declined the interest payment owed to them, the Committee thanks them for their generosity.

July was a good month but the figures are inflated by the transfer of KMF funds to KSSC. £8500 additional bar sales from KMF outside bar; healthy income from game machine, bookings and donations; £15000 from KMF and £3000 for the cricket cage (expenditure arising from these two appears elsewhere). Electricity costs higher because this month they include the bill for the Pavilions and training lights; £4037.94 annual insurance bill paid; additional costs for Games M/C licence, subscriptions, waste recycling (KMF) and fire extinguisher maintenance.

Current account £18,800, FIT £9000, Savings £24000.

Acceptance of the accounts was proposed by Brian and seconded by Huw.

Dave needs CASC number to set up CAF account but HMRC will only deal with the nominated contact (Andrew Cartledge). **Dave/Alan** will ask Andrew to obtain CASC number and then arrange to get CASC ownership/contact/address reassigned. **Haydn/Graham/Steve** to give Dave summaries of section accounts for qtr. ending July 31st. **Brian** to ask Snooker and Darts if they keep accounts and if yes provide a copy to Dave for the qtr.

Section Updates

Alan requested that each section gave regular updates and that these be made available to the wider membership. **Roy** to collate updates, arrange to put details on the website and noticeboards and inform members via E Mail.

Previous Minutes – Matters arising

- Invertor insurance is covered by KSSC Insurance.
- **Graham** attending fire training course – feedback any useful info. and make recommendations based on fire audit.
- Insurance Cover for 2107/2108 now arranged. **Roy** to ask Dale Collett to add Cricket cage (£2900), topper (£700) and Football nets (£430) to insurable items list.
- Sports Section welfare officers – Bowls Section have received guidance from Football, **Haydn** to forward guidance from Cricket, **Steve** to action.
- The main Club also needs a Welfare Officer – this can be an existing Welfare Officer for one of the sections.
- **Brian** to provide a list of members for keeping behind the bar.
- Unruly and unaccompanied children, **Huw** to put notice on board summarising Club rules, we will ask Staff to report any issues to Committee but we do not expect Staff to take remedial action.
- Succession planning a critical issue (Mel, Dave and Roy not standing for Committee in 2018). **Brian** to collect information on tasks undertaken by Committee members). **Roy** to inform members that we need more committee members.
- Members and KMF volunteers day will be 10 September 15:00-19:00. **Helen** will contact Simon Boundy regarding BBQ and Poster. **ESC** trying to get a Group to perform. **Each Section** to showcase what they do. Drinks offers to be established. Huw organised a bouncy Castle. All day reduction in price of drinks for Members and Guests - £2 a pint, wine £3 and £2 a glass, £2 glass Summer Punch.
- Seccombes sponsorship £1,000pa. **Roy** met with Andrew Colebroke and discussed proposal to sponsor Film Club, Andrew surprised about the £1000 figure, his thoughts were a regular smaller donation linked to their income from business activity. Andrew will take the ideas to his partner and respond within a few weeks..
- Stage or No Stage? New bid of £900 put forward, **Huw** awaiting response.
- Co-opting committee members. Clive Rickman has been co-opted back on the Committee.

- Installation of signs and speed bumps being progressed this week.
- Football tournament successful, Over £400 raised for Football funds plus increased bar revenue, Alan thanked Football for their efforts.

Correspondence: None

Stewards Items: None

Memberships:

Brian explained his reservations about using fixed membership numbers and direct debit payments. Committee agreed that in future we would refuse to accept cheques for membership subscriptions and payment would be by card or cash. **Brian** looking at the feasibility of obtaining a second card machine. **Haydn** to see if Membership subscriptions taken by the Cricket section could be paid to the club via BACS transfer. Brian summarised issues he was having with updating the membership details, Alan stressed to **Brian** that we needed to get membership details online and lists available behind the bar.

Bookings:

Wedding booking accepted for July 28th 2018, **Mel** to check there is no conflict with a Caravan Rally booking; 16/09 Cricket section Sportsman's Dinner; 14/10 Cricket Quiz.

Helen to contact Huw about use of Google Calendar.

Agenda Items:

Roy reported we have met all the requirements for the Biffa grant and were awaiting details of when and how the money would be made available. Draft schedule of work and costs presented, **Roy** to manage implementation.

Huw reported that we had been visited by two representatives of Sport England who reviewed our plans for disabled toilets, improved accessibility and patio. We expect a report plus recommendations shortly but it is seen as a positive that our application is being taken seriously.

Roy explained the changes that were taking place with Rural Cinema and the transfer of the management from Stratford District Council to Live and Local. Roy recommended we purchase our own film equipment and make arrangements to obtain our own films. Initial outlay would be in the region of £2000 but this would be recovered within two years. Committee unanimously agreed to allow **Roy and Huw** to purchase the kit we needed and also to spend an additional £175 on a mobile amplifier/speaker/microphone system that can we used in the top bar or hall.

Meeting agreed to support Andy Joy's Shaveathon in the Hall, **Brian** to get more details (date, charity) and coordinate.

Derrick has been asked by a member if the Committee is now confident that steps had been taken to protect funds from fraudulent activity, this was confirmed.

Derrick has been asked by a member about how Junior Membership fees were decided and administered. Haydn confirmed that this was the responsibility of the Cricket section and the member was welcome to attend Cricket Section Committee meetings if further clarification was required.

Alan, David and Mel to discuss Staff wages and holiday pay and report back to the Committee with proposals.

Haydn mentioned that Cricket section have a number of white plastic chairs available, **Steve** to collect on behalf of Bowls.

Date of next meeting Monday September 11th at 19:30 (Haydn not available).