

## **KINETON SPORTS AND SOCIAL CLUB**

Honorary Secretary Mel Codd, Cornerways, Norton Grange Little Kineton, Warwick CV35 0DP,  
Tel 01926 640121

Minutes of Committee Meeting held December 4th 2017.

**Present:** Derrick Stroud (President), Alan Hill (Chairman), Dave Skelding (Treasurer), Mel Codd (Secretary), R.Harris (Social and Minutes), Clive Rickman (KMF), H.Dunant (Cricket), Graham Steer (Football), Steve Cadd (Bowls)

**Apologies:** Debbie Johnson (Social), Huw Rees (Social), Brian Lloyd (Membership), Helen Baker (Social and Bookings),

Acceptance of the minutes of the previous meeting was proposed by Clive and Seconded by Haydn. Staff costs

### **Treasurers Report (Dave)**

Income for November slightly higher compared to 2016. Donations boosted by £4685 (Biffa Grant) and £2000 (Dave temporary loan). Purchases 15% lower but £660 (bowling green repairs) and £170 (snooker table cloth re-stretch) paid out. £5700 paid out to recompense staff for unpaid holiday pay. £1200 paid out to Avon Ceilings. Current account £1700, Savings £24956 (Dave owed £2000), Fit £10,738.

Acceptance of the accounts was proposed by Steve and seconded by Graham.

Huw reported that Sport England have awarded the Club a Grant of £23,950 towards toilet refurbishment and improved disabled access (patio), we have told Sport England that we have £22,500 in matched funding, total cost of work approximately £45,000. Huw awaiting formal offer letter, until this is received we will not be able to put a plan in place that finances the work and allows us to maintain our day to day cash flow. KMF Treasurer has said that the £6000 held by KSSC on behalf of KMF will not be required at this stage. **Action Huw** to report back once the formal offer letter is received.

### **Focus Topic: Car Boot Sales (Haydn)**

Meeting discussed a proposal from Haydn that the Club runs a regular Sunday Car Boot Sale during the late spring/Summer months. General agreement with the proposal. Cricket section would take the lead but a sub-committee representing Bowls, Cricket, Football and Social would be formed to discuss further and report back to committee in February (**Haydn** will take lead and represent Cricket, **Derrick** will represent Bowls, **Grahame** to ask Football for a volunteer, **Social Rep** to be identified). Items identified for discussion were Car Boot Website and Facebook, managing cancellations, dates, Insurance (**Roy** to check), distribution of profits. Alan thanked Haydn for his detailed proposal.

## Previous Minutes – Matters arising

- Mel reported that a container storage unit could cost in excess of £5000. Meeting agreed to look at making better use of the old bowls cabins as a temporary measure.
- Hall roller blinds will be in place shortly and new curtains have been identified. Work related to Biffa Grant complete. Old fire doors removed and boarded up, snooker room wall to be redecorated at minimal cost, **Roy** to organise. Issue about what funds are available to replace fascia on external wall and old boiler room, **Roy** to provide costings and report back.
- **Graham** producing a list of issues he has identified from his attendance at a fire training course, **Graham** is also producing documentation relevant to staff training..
- The main Club needs a Welfare Officer **Brian** agreed to take on this role.
- Succession planning a critical issue (Mel, Dave and Roy not standing for Committee in 2018). **Brian** to collect information on tasks undertaken by Committee members.
- **Clive** will meet with Seccombes in the next few weeks to discuss sponsorship.
- Shaveathon still on with Alan also volunteering, no date yet.
- **Alan and Mel** finalising staff contracts, agreed that new payslips to be issued backdated to October 1<sup>st</sup>, **Action Dave**.
- Graham reported Football memberships now resolved, cheque for £96 passed to Dave.
- New Badminton Group (2 members) now playing on Monday evening, **Brian** to update the Committee on what was agreed.
- **Alan and Helen** working out process to manage tablecloth supply and cleaning.
- **Derrick and Alan** meeting with Country and Western contact to discuss feasibility of a regular 3<sup>rd</sup> Friday in each month C&W hall booking.
- **Mel** to sort out 6 Nations banners, we will need a snack rota. Swan Singers giving eve of 6 Nations concert at Club, awaiting details. Need to start planning for Football World Cup matches.
- Flo has agreed to decorate the Christmas tree. Nobody has volunteered to run a Children's Christmas Party. Robert Townsend has purchased engraved trophies for the Boxing Day Competitions – cost £85

**Correspondence:** None

**Memberships:** Brian absent.

**Bookings:** Request for information on hire charges from someone wanting to run a dog training course, request refused as dogs not allowed on Club premises, **Helen** to respond to request. Helen has updated the Fees section related to Hall Hire, copy attached

**Section Updates:**

**Cricket:** Meeting with ECB rep next week to discuss plans for pavilion upgrade, working on the assumption that a new changing room/shower block will be built where the old scoreboard resides and this would be a shared resource with Football, no response yet from Sport England.

**Snooker:** A team to of the League.

**Agenda Items:**

Committee reviewed club Environment Policy, Roy reported the ECO Project funded by Biffa was now complete and the website document had been updated.

**All** - Apply before 30/12 if you want a Parish Council Grant

General discussion on what our priorities should be to take the Club forwards. **Roy** to ask for input from Committee/Sections.

**Date of next meeting Monday January December 4<sup>th</sup> at 19:30**