

KINETON SPORTS AND SOCIAL CLUB

Honorary Secretary Mel Codd, Cornerways, Norton Grange Little Kineton, Warwick CV35 0DP,
Tel 01926 640121

Minutes of Committee Meeting held on 5th February 2018.

Present: Alan Hill (Chairman), Brian Lloyd (Membership), Mel Codd (Secretary + minutes), Graham Steer (Football), H.Dunant (Cricket), Helen Baker (Social and Bookings), Clive Rickman (KMF), Steve Cadd (Bowls), Debbie Johnson (Social), Huw Rees (Social), Keith Stroud (President)

Apologies: R.Harris (Social), Dave Skelding (Treasurer),

Acceptance of the minutes of the previous meeting was proposed by Haydn and Seconded by Brian.

Treasurers Report (Alan on behalf of Dave)

Bar Sales in January £4,800 which were £1000 down on same month 2017. Takings from the games machine was very good (£1700). There was a negative balance of £588 for the month. A stock taking report showed profitability to be 54%.

Current Account £6231, Savings Account £20000, Fit £10,366.

Dave has shopped around and renewed electricity supply through Scottish Power with a 2 year deal. Higher costs but the best option out there.

2 HSBC savings accounts have been closed and holdings transferred to new CAF accounts.

Committee needs confirmation that bank statements are being checked regularly by other Committee members as well as Treasurer. **ACTION DS**

Can Treasurer clarify electricity charge of £501 which is in the CASC spreadsheet for Jan 2018.

ACTION DS

Acceptance of the accounts was proposed by Debbie and seconded by Huw.

Focus Topic – Sport England update.

Huw updated the Committee. £10,000 has been offered for additional Consultancy work with the project. Huw will speak with Sport England on Feb. 6th to clarify situation further and then report back.

Extension to cricket pavillion – Haydn updated the Committee on plans for extending the existing pavillion to make extra changing rooms for use by cricket/football teams. Scoreboard would be removed. Cricket Section looking at possible funding from the ECB. The Section may need to change junior coaching process to meet ECB criteria. The Committee fully supported the project. **ACTION Haydn to give an update in the next 1-2 months.**

Previous Minutes – Matters arising

Graham produced an updated list of maintenance tasks that need to be undertaken with priorities and names of people tasked to carry out the work. Lights have been acquired for the steps and signs for the car park have been ordered.

Alan has contacted Councillor Gosling re the lighting up Bridge Street. **ACTION A.HILL to follow up if we don't hear anything.**

- **Car Boot** – Clive commented that the High School is planning to hold car boot sales. This would impact on the potential to do something at the Club. **ACTION H.DUNANT to review at next meeting.**
- **Graham has attended fire training course** – Mel has forwarded a copy of the Club Handbook since the Clubs fire policy needs to be updated/checked. **ACTION G.STEER to check Fire Policy in Handbook and confirm any updates.**
- **Succession Planning** – Brian has drawn up some plans to replace Club Treasurer and Secretary. **ACTION B.LLOYD to send details to the rest of the Committee.**
- **Data Protection** – Brian is the Clubs Data Protection Officer and has pulled together a Policy. This will be incorporated into the Staff Handbook for reference. **ACTION M.CODD**
- **Welfare Officer** – Brian is the nominated Club Welfare Officer. Both Cricket and Football Sections have their own Welfare Officers. It was suggested that the Bowls Section consider appointing someone. **ACTION S.CADD.**
- **Andrew Colbrook Seccombs** – Graham has e mailed Andrew with details of possible sponsorship of training tops.
- **Staff Contracts** – more work has been done on them and hopefully will be finished before the end of February. **ACTION M.CODD/A.HILL.**
- **Country & Western** – Leamington group have decided to use an alternative venue. Derek Stroud still organising a dance on March 24th. A5 flyers will be printed to advertise event. Bar requested to serve soft drinks and spirits.
- **6 Nations fixtures** – a rota has been set up to serve food for the England games.
- **Swan Singers Rugby Songs evening** – thanks were offered to Greg Molan et al for a great evening.

Section Updates :

- Cricket Section organising quiz on April. 21st
- **Football** Old Lloyd's Account which was used by Sam Strong needs to be closed ASAP. **ACTION G.STEER.**
- **Bowls** – cleaning up w/e on April 6th/7th. A new storage shed is being bought and existing portakabin will be emptied. Get VAT receipt to Dave. **ACTION S.CADD**
- **Correspondence:** None

Memberships: Trays for blank membership forms to put up in the lobby have been obtained. The Committee discussed new charges for the coming membership year. After discussion it was agreed to increase social membership to £15 and Sports Membership to £43. Children 5-8 years old would pay £5 and other Juniors up to 17 years old would continue paying £10. **ACTION B.LLOYD to incorporate into new membership forms.**

Bookings: Shakespear Hospice event went very well. Considering using Club every 4 months for similar events.

KMF : Scout Group – CR has been in contact with Fenny Compton Scouts who have agreed to help clean up on the day and on the Sunday morning. Clive had tried to contact Kineton Scout Group with no success.

Plans in place to look at having stages in bottom corner near floodlit football pitch.

Sponsorship required for the KMF. Direct possible interested parties to the KMF website.

ACTION ALL.

Opening Hours for Club – to be reviewed at next meeting.

The Sealed Knot have confirmed attendance this year for Battle of Edgehill re enactment.

Damaged settees in main bar – **ACTION A.HILL to get quotes for replacing the 2 settees.** Old ones to be kept for use at KMF.

Price increases – beer and spirit prices have increased. The Committee agreed for the Treasurer/A.Hill to implement price increases on beer/lager/cider/wine and spirits to make sure profitability being maintained. **ACTION D.SKELDING/A.HILL**

AOB :

A price of £324 has been offered for our old stage. **ACTION HUW REES to follow up.**

ALAN HILL to contact K.Rawlins re Trustees Land Ownership.

Heating in main bar shutting off at 10.30pm and people getting cold by the time they leave at around 11.30pm. **ACTION Extend operation of heating on Friday/Saturday evenings.**

Thanks to Roy and Andrew Cartledge for fixing new blinds in the lower hall.

Date of next meeting Monday March 5th at 19:30.