

KINETON SPORTS AND SOCIAL CLUB

Honorary Secretary Mel Codd, Cornerways, Norton Grange Little Kineton, Warwick CV35 0DP,
Tel 01926 640121

Minutes of Committee Meeting held on 5th March 2018.

Present: Alan Hill (Chairman), Dave Skelding (Treasurer), Brian Lloyd (Membership), Mel Codd (Secretary + minutes), Graham Steer (Football), Clive Rickman (KMF), Huw Rees (Social), Keith Stroud (President)

Apologies: R.Harris (Social), H.Dunant (Cricket), Helen Baker (Social and Bookings), Steve Cadd (Bowls), Debbie Johnson (Social),

Acceptance of the minutes of the previous meeting was proposed by Huw and Seconded by Graham.

Treasurers Report (DS)

Bar Sales in February 2018 similar to the last 2 years

Current Account £4647, Savings Account £20000, Fit £10,366.

Bar prices will be increased by approx. 10p per drink to help cover increased costs of drinks, electricity and debit card software charges.

Acceptance of the accounts was proposed by Huw and seconded by Brian.

Roles and responsibilities of Committee members (BL)

Brian has produced a spreadsheet detailing key roles and responsibilities for Committee members.

Someone required to run Club Marketing, eg twitter and Facebook

The Vice Chairman role is still vacant.

Project Manager (bigger building type projects) – G.Steer to act as coordinator.

Upgrading Website – G.Steer to look at possible costings for an upgrade of the current system.

Club Maintenance contact – Andrew Cartledge.

Club Welfare Officer – Brian Lloyd.

CASC contact – B.Lloyd and A.Cartledge.

BL suggested acquiring and using a Year Planner to show staff holidays, events, bookings etc.

ACTION – Committee Members to check spreadsheet and suggest any additions/alterations to BL.

Previous Minutes – Matters arising

Alan has contacted Councillor Gosling re the lighting up Bridge Street. Lights have been fixed.

- **Car Boot** – Clive commented that the High School is planning to hold car boot sales. This would impact on the potential to do something at the Club. **ACTION H.DUNANT to review at next meeting.**
- **Graham has attended fire training course** – Mel has forwarded a copy of the Club Handbook since the Clubs fire policy needs to be updated/checked. Bar staff to receive training, Fire Diagrams to be amended to show Assembly Points and a check list produced highlighting things to be checked every month, eg emergency lights, fire extinguishers, first aid equipment, etc..**ACTION G.STEER**
- **Succession Planning** – Brian has drawn up some plans to replace Club Treasurer and
- **Welfare Officer** – Brian is the nominated Club Welfare Officer. Both Cricket and Football Sections have their own Welfare Officers. BL is attending a Welfare Officer course which could mean he act as the officer for the Bowls Section.
- **Country & Western** – Leamington group have decided to use an alternative venue. Derek Stroud still organising a dance on March 24th. A5 flyers will be printed to advertise event. Bar requested to serve soft drinks and spirits. Depending on the success of this event a further 2 may be arranged. Rock & Roll evening also to be considered. **ACTION Derek Stroud.**
- Old stage has been sold for £300
- K.Rawlins has signed paperwork which removes his name as Trustee. Existing Trustees need to be registered **ACTION A.HILL**

Section Updates :

- Cricket Section organising quiz on April. 21st
- **Football** Old Lloyd's Account has been paid
- **Bowls** – cleaning up w/e on April 6th/7th. A new storage shed is being bought and existing portakabin will be emptied. Get VAT receipt to Dave. **ACTION S.CADD**
- **Correspondence:** None

Memberships: new forms and cards have been printed and given to BL. Cover required for BL when on holiday for 2 weeks from April 22nd.

Bookings: Hendy family barmitzvar on 31st May.

Request by Andy Collett to use car park on June 23rd. 10-12 bike riders raising money for charity. May also want to use Club bar afterwards. Not a Club Member at the moment. **ACTION H.Baker** to speak to A.Collett and explain situation

Possible Scout Event on Sunday June 24th (Wendy Walker organising). Check cricket fixtures. Same date as England v Panama World Cup match.

Sat. April 7th – football section organising Pub Pentathlon. 5 to 7pm children, 7.30-9.30 adults.

GS suggested that the idea of issuing loyalty cards to people during the World Cup could encourage more people to watch games at the Club.

Deddington U12 football team – want to join Club and use training facilities on Wed. evenings. Would also pay additional £400 to cover pitch preparation costs. ACTION GS to follow up.

Adult Football 6 aside Tournament – Sunday July 8th.

Some Members have asked about providing baby changing facilities in one or both toilets.

ACTION A.HILL to check options.

Staff pay – HR discussed need for the Club to change to Gross Pay system. Committee agreed to go ahead with these changes. **ACTION H.REES**

AOB.

KMF :

Sponsorship required for the KMF. Direct possible interested parties to the KMF website.

ACTION ALL.

Cleaners have been found to keep outside toilets as well as inside toilets clean and supplied during the Festival and work alongside Nigel Rose.

Date of next meeting Monday April 9th at 19:30.